



Hurstbourne Tarrant Church of England (controlled) Primary School

Headteacher: Mr Gareth Dee BSc.Econ (Hons) PGCE

Our Core Christian Values: Respect, Honesty, Love & Care

MINUTES OF THE FULL GOVERNING BODY MEETING Tuesday 21st September 2021 at 5.15pm

Governors Present:	Mr Gareth Dee	- Head Teacher
	Mr Rob Price	- Staff governor
	Mrs Miriam Edwards (ME)	- Co-Opted Governor (Chair)
	Mr Freddy Colquhoun (FC)	- Parent Governor
	Rev Trevor Lewis (TL)	- Foundation Governor (Vice Chair)
	Mr Roddy Wakeford (RW)	- LEA Governor
	Mr Robert Perry (RPe)	- Parent Governor
	Mrs Penny Lewis (PL)	- Parent Governor
	Mr Ian Morris (IM)	- Co-Opted Governor
	Ms Adel du Toit (AT)	- Parent governor
	Mrs Eva Healey (EH)	- Co-Opted Governor
Non-Governors:	Dr David Ellis (Clerk to the Governors)	
Apologies:	Mrs Isobel Maclachlan	- Foundation Governor

The meeting opened at 5.15pm with a prayer.

1. Declaration of Pecuniary Interests

There were no Pecuniary Interests declared. All governors present completed and signed their annual declarations of pecuniary interests.

2. Minutes of the Previous Meeting & Matters Arising

The minutes of the Full Governing Body meeting held on 15th July 2021 were unanimously agreed, for signature by the Chair. There were no matters arising.

3. Vacancy for Co-Opted Governor

The Chair had previously circulated an application for the vacancy, for governors' consideration. No other applications or suggestions had been received.

Governors unanimously agreed to co-opt Mrs Kate Walbyoff onto the Governing Body.

4. **Policies**

Governors discussed, reviewed and agreed the following policies and documents:

- Safeguarding Policy
- Child Protection Policy
- Whistle Blowing Policy
- Keeping Children Safe in Education
- School Trust Deed

5. **Head Teacher's Report**

The Headteacher's report had been circulated prior to the meeting. GD discussed the salient points of the report and invited questions from the GB.

Admissions: Number on roll: 93 (12 less than the same time the previous year). This was a gain of 2 pupils since the last meeting. There were 8 children on the waiting list - 3 for Yr R, 3 for Yr 1, 1 for Yr 2 and 1 for Yr 5.

Spring class: 15 | Summer class: 30 | Autumn class: 18 | Winter class: 30

Safeguarding: No issues were reported. Annual safeguarding audit was due to be completed with RPe

Absence Requests: 3 requests had been received since the start of the new term, all of which had been agreed, for family reasons.

COVID update: One child had been self-isolating during the first week of term. Under the new guidance, the sibling was able to attend school because they were not exhibiting any symptoms of Covid and had tested negative. There was no requirement for class bubbles but regular hand sanitising and good ventilation was still required.

Buildings and Grounds: The corridor outside the library had been refurbished with repainted walls, new pegs and upgraded lighting. The new Trim Trail was due to commence later in the month. The installation of the solar panels was also due to go ahead but with no confirmed start date.. The exterior decoration was planned for Spring 2022.

After School Clubs: Football, tennis, tag rugby, art, kwik cricket, all of which were very well attended and GD thanked all staff for giving up their free time to run them.

6. **Curriculum and Standards Committee Update**

Due to COVID restrictions, there had not been any governor monitoring visits. Georgina Wilson (who had resigned in July) had met with Mrs Davis to discuss SEND monitoring before the end of the summer term. Sandwell assessments were being used to guide interventions.

A 'well being shed' had been proposed by Mrs Davis to give the ELSA a private space for children to feel more comfortable.

IM had agreed to be the link governor for PE and sports.

7. **Resources Committee Update**



The last meeting had been held on 14th September 2021.

COVID - Regular cleaning of school and surfaces was still in place, as well as regular sanitising gel use and good ventilation. Class bubbles had been relaxed unless infection numbers rose.

The football goal posts on the KGV field were due to be replaced by the Parish Council.

Capital Budget: Stood at £3801. The refurbishment work undertaken had been on budget. There was no progress on the toilet refurbishment.

Landon Trust: Faccombe Estate had received the forms to transfer the trust fund to the school (approx. £9,600) via the Friends' account which was a registered charity. It was proposed that the funds be 'ring fenced' for a specific use.

Budget monitoring: no significant changes since the July meeting.
- the Trim Trail deposit had been paid from the Sports Premium budget.
- income from student teachers would not be known until November.

3-year forecast: despite a fall in predicted pupil numbers, a surplus was still anticipated at the end of the financial year. The LSA hours would be decreasing as a result of two members of staff requesting a reduction in their hours.

8. Governor Training

The DTG requested that governors complete a revised training feedback form after any training courses, in order that other governors can decide whether to attend.

PREVENT training was also online and all governors were expected to complete it as soon as possible.

Whole Governing Body training had taken place in July with the LLP John James on 'Curriculum - intent, implementation and impact on the school'.

TL updated on a recent SIAMS course and issues raised, such as only 5% of schools achieving an outstanding grading, school Christian values (some discussion on inclusiveness on other faiths) and a School Vision statement.

9. Any Other Business

The Chair announced a new award for "Star Governor" - which was awarded to Roddy Wakeford for his tenacity in sorting the Landon Trust matter.

10. Date of Next Meeting

The next meeting of the Full Governing Body was due to be held on 23rd November 2021.

Dr David Ellis (Clerk)

